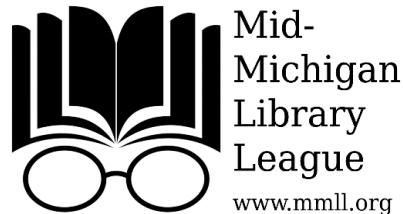


MMLL Advisory Council Meeting
July 13, 2023 @ 2:00 pm
Meeting notes



1. Call to order, Introductions

On the Zoom call, participants included: Tracy Logan-Walker (Cadillac), Julie Preneta (Leelanau Township), Kathleen Rash (Hart), Jean Gaskill (Surrey) and Jennifer Balcom (MMLL Director)

2. Director's Report

- **Upcoming Trainings to Consider:** *Beyond Book Bans* Virtual Training – two more dates scheduled in August – please try to attend – also the three part *Strategic Planning Learning Circle* with Amanda Standerfer. This is a paid training but there is special pricing for small and rural libraries. Register here: [Strategic Planning Learning Circle \(zoom.us\)](#)
- **UEI Numbers with SAM.GOV** - Libraries will need to annually renew their UEI numbers with SAM.gov. A UEI number will be required to file future State Aid Reports. Libraries are encouraged to create a file for library establishment documents and SAM.GOV paperwork to be accessed when needed. Refer to the Library of Michigan library establishment sheet found here: [Michigan Library Establishment Types](#) to find out the establishment documents likely needed for application and renewal.
- **APTAC Assistance with SAM.GOV accounts** - Libraries who need more in-depth assistance with UEI creation or renewal may consider reaching out to their local APTAC for assistance. [Find a Procurement Technical Assistance Center - APTAC - Association of Procurement Technical Assistance Centers \(aptac-us.org\)](#). This organization is not affiliated with libraries and does not receive compensation for assisting libraries with SAM.GOV accounts, but they do work with federal contractors and depending on their workload will offer assistance when able.
- **MI Connected Tour** - The Michigan High Speed Internet (MIHI) Office is conducting in-person community meetings to share their findings from their statewide listening sessions earlier this year and to get feedback on the draft digital equity plan. Tour dates and registration can be found here: [LEO - MI Connected Future Tour Schedule \(michigan.gov\)](#)
- **Professional Development Resources** – Jennifer is collating a list of library professional development resources for placement on the website. The PD resource list will be posted prior to the next Advisory Council meeting.
- **Subscription Renewals** – Jennifer will be contacting the membership about Book Page and Swank Movie Licensing renewals. Both subscriptions require MMLL to have a certain number of libraries participate in order to receive discounted pricing.

3. FY 2023 Committees

- **eResources Committee** (David, Tracy, Cindi) – no report
- **Maker Team** (Mark, Sarah, David) – no report.
- **Youth Services** (Sarah) – no report
- **Continuing Education** – Currently looking for volunteers
- **Mini-Grants** (Kathleen, Laura) – No report
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4. Specific topics

- **Annual Meeting** – The group discussed ideas for the annual meeting keynote. Book banning, AI, and Mental Health were three potential keynote topics discussed. Council indicated they would prefer not to cover banned books as there are other opportunities.
- **Upcoming Conferences:**
Michigan Library Association Conference, October 17-20, 2023 (Kalamazoo)
UPRLC Conference, September 13-14, 2023 (Sault Ste Marie)
2023 United for Libraries August 1-3, 2023 (Virtual)
- **Partnerships that address social needs** – Discussion about libraries who partner with local social service organizations to offer unique services. Traverse Area District Library's partnership with the local health department was discussed and their health van which offers health screenings and vaccinations. CWPL is offering vet service hours at the Mesick Branch. Homelessness, food insecurity, substance abuse, and Harm Reduction Michigan were also discussed.

5. Library Reports

- Leelanau Township – Julie Preneta shared the SRP has been very successful. The most recent program had nearly 50 participants.
- Surrey Township – Jean reported that the Surrey Township Library Board made the decision to withdraw from the MEL Visiting Patron Program.
- Cadillac – The CWPL parking lot was seal-coated

Next meeting:

- Thursday, August 10, 2023 @ 2:00 PM