



Library Service Expansion & Mini-Grant Program FY22 Details and Timelines

What: This grant program aims to support Mid-Michigan Library League members to better serve their communities. Tell us what impact this funding would have on service to your community.

How: Complete a simple application to ask for a grant in one of two categories:

- One-time event cost support
 - You may request **up to \$500** for an event related to improving your library service and/or professional development. The funds are targeted to pay for a library program/event, **or** to off-set travel costs, the need to pay a substitute to cover the library during training, or to pay the registration fee.
- Project cost support
 - You may request **up to \$1,250** to offset your costs of a project to:
 - Automate library processes
 - Purchase new technology – software, hardware, etc.
 - Improve resource sharing
 - Improve library service
 - Provide e-resources for which the price was not budgeted in advance

There are two grant application periods for the mini-grant program, with \$20,500 total for FY22.

Funds will be disbursed based on receipts for purchases. Reporting will be kept to a minimum, and will be part of the reimbursement form.

Who: The grant application is to be submitted by an MMLL member library director to support a library project to expand or improve service, or to support a one-time event for any staff or Board member of the library.

Timelines:

ROUND ONE

- Program Announced November 15, 2021
(All applications received during this period will be considered equally.)
- Application Due Date January 7, 2022
- Award Announced January 28, 2022
- Project Implementation 1/28/22 – 6/3/22
- Reimbursement Request Due Date June 10, 2022

ROUND TWO

- Program Announced February 14, 2022
(All applications received during this period will be considered equally.)
- Application Due Date April 8, 2022
- Award Announced April 22, 2022
- Project Implementation 4/22/22 – 8/26/22
- Reimbursement Request Due Date September 2, 2022

All grantees will be given specific instruction for the receipt of their grant funds. NOTE: Grant funds are not intended to reimburse expenditures made outside the grant period. We will reimburse based on receipts for expenditures. An appeal may be made for up-front payment in cases of hardship. If there are more requests than can be handled, the Library Service Expansion & Mini-Grant Committee will make the final determinations. Good luck to all!

Questions? Call Sheryl Mase at 231-775-3037 or email her at smase@mml.org