



Board of Trustees Meeting

August 19, 2021, 10:00 a.m.

at the
 Cadillac Wexford Public Library
 411 South Lake Street
 Cadillac, MI 49601

Type of Meeting: Regular Meeting of the Board

Mid-Michigan Library League Board of Trustees meetings are held in accordance with the Open Meetings Act. All interested public, member library staff and Board members are cordially invited and encouraged to attend.

***Please let us know in advance if you require any special interpretation needs. (231) 775-3037

Draft Agenda

1. Call to Order – Chair, Eric Smith	Roll call (note change in Board representation for Cadillac)
2. Approval of agenda	Action Item: Approve agenda
3. Approval of minutes	Action Item: Approve minutes from 5-20-21 Board meeting
4. Public participation and communications	Advisory Council report – planning annual luncheon to be held at Caberfae Peaks Blackmer Lodge 9-22-21 beginning at 10 a.m.
5. Financial report	Action Item: Approve purchase journals for May, June, and July 2021 (roll call) Action Item: Accept financial reports for May, June, and July 2021
6. Director’s report	Information Items: ARPA and ECF updates, annual luncheon update
7. Committees: Finance Personnel	Finance: Met August 5, 2021 to discuss FY22 draft budget (see meeting notes); proposed change to Plan of Service under New Business; Recommend draft FY22 budget be adopted at annual meeting (9-22-21 at Caberfae) Personnel: No meeting/report
8. Old business	Discussion Item: Plan of Service review. Changes to be confirmed at the annual meeting (9-22-21 at Caberfae). Finance Committee proposal to add “Employee Services” to section G: Core Services. Cost to be covered by co-op. Action Item: Motion to add “Employee Services” as a service of the cooperative, covering an Employee Assistance Program for any member library employee. Discussion Item: Other policies needing review? Action Item: Motion to clarify 3% increase in director’s salary annually on anniversary of hire, July 22. Included in approved annual budget.
9. New business	Discussion Item: Draft budget for FY22 (questions?) Discussion Item: Adjustments to Affiliate Membership policy and FY22 benefits Action Item: Approve FY22 benefits of Affiliate Membership and revised Affiliate Membership policy
10. Public comment	
11. Advisory Council comments	
12. Board member comments	Information Item: news from the groups?
13. Adjournment	

~Next Meeting~

Wednesday, September 22, 2021 at Caberfae Peaks Blackmer Lodge, 1 Caberfae Lane, Cadillac, MI 49601

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