

**Mid-Michigan Library League
Board of Trustees Meeting Minutes
May 20, 2021
ZOOM Teleconference
10:00 a.m.**

Call to Order: With a quorum present, Eric Smith, Chair, called the meeting to order at 10:03 a.m.

Members Present: Cindi Place (Group 1); Deb Greenacre (Group 2); Tracy Logan-Walker (Group 3); Diane Eisenga (Group 4); Eric Smith (Group 5); Lois Langenburg (Group 6); Valerie Church-McHugh (Group 7); Sarah Welch (Group 8); Patti Rockafellow (Group 9)

Members Absent: None

Also Present: Sheryl Mase, MMLL Director

Approval of Agenda: M/S Patti Rockafellow/Cindi Place to approve the agenda. Roll Call: Place - Aye; Greenacre - Aye; Logan-Walker - Aye; Eisenga - Aye; Smith - Aye; Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye. Motion passed.

Approval of Minutes: M/S Eisenga/Place to approve the minutes from March 18, 2021. Roll Call: Greenacre - Aye; Logan-Walker - Aye; Eisenga - Aye; Smith - Aye; Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye. Motion passed.

Public Participation: Cindi Place, Chair of the Advisory Council, reported on the following:

- E-Resources: The group purchased an additional \$4000 worth of eAudiobooks for MMLL's Advantage account in OverDrive; and encourages the Board to approve the budget adjustment so we can also add eMagazines to the MMLL Advantage account as well.
- During the Advisory Council meetings online, the group will highlight areas of the MMLL Website to review
- The group has been discussing whether there should be a minimum level of services provided by libraries that want to participate in the Mid-Michigan Library League (e.g., have a website; respond to e-mail, etc.)
- Discussed an emphasis on encouraging library directors or a designee to attend advisory council meetings at least a minimum number of meetings each year.
- The group will continue to meet via ZOOM. The meeting day may change to accommodate those that cannot always attend.
- Next Advisory Council Meeting is May 25, 2021, 10 a.m.

Financial Reports:

M/S Place/Greenacre to accept the purchase journals for March/April 2021 and the financial reports for March/April 2021. Roll Call: Eisenga - Aye; Smith - Aye; Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye; Greenacre - Aye; Logan-Walker - Aye. Motion passed.

Director's Report:

Sheryl Mase reviewed the following issues:

- Budget Amendment Proposal: She is recommending a budget amendment that would utilize funds in the budget to pay for eMagazines to be added to the MMLL Advantage account with OverDrive (Up North Digital). The cost would be \$5833 for June through September and \$4574 for October

through December. This would be a service of the co-op, and not billed back this calendar year. We anticipate the consortium to add eMagazines for all participants for 2022, and bill each participant accordingly.

- LSTA/ARPA Grants: There was discussion about utilizing an E-Rate Consultant to help navigate this type of funding that could help purchase hot spots and laptops to be checked out by patrons.

M/S Logan-Walker/Place to permit Sheryl Mase to explicitly pursue ECF funding support for interested libraries. Roll Call: Smith - Aye; Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye; Greenacre - Aye; Logan-Walker - Aye; Eisenga - Aye. Motion passed.

- Secretary of State will continue to conduct business through appointments made by e-mail and self-service stations. This is a problem for those who do not have computers or e-mail access. Libraries have been allowing patrons to use the library e-mail address for this purpose. This issue has been brought to the attention of the Secretary of State.

Committee Reports:

Finance Committee: Will meet the first week of August.

Personnel Committee: No report

Old Business:

The MMLL policies are now being reviewed by the Advisory Council for their input. The Plan of Service needs to be reviewed for any changes before the August meeting so it can be approved in September at the Annual Meeting.

New Business:

Budget Amendment:

M/S Place/Langenburg to accept the budget amendment as proposed. Roll Call: Langenburg - Aye; Church-McHugh - Aye; Welch - Aye; Rockafellow - Aye; Place - Aye; Greenacre - Aye; Logan-Walker - Aye; Eisenga - Aye; Smith - Aye. Motion passed.

Patti Rockafellow left the meeting at 11:20 a.m.

RIDES Statewide Delivery:

There are inequities in the pricing for delivery services for RIDES between the Upper and Lower Peninsula.

M/S Langenburg/Place to have MMLL Board of Trustees sign a letter lobbying for equitable treatment and pricing for UP libraries. Roll Call: Church-McHugh - Aye; Welch - Aye; Place - Aye; Greenacre - Aye; Logan-Walker - Aye; Eisenga - Aye; Smith - Aye; Langenburg - Aye. Motion passed.

Public Comments: None

Board Member Comments:

Ludington Library opened on May 19th.

Bellaire Library is open but currently has no public programming.

Big Rapids Public Library has felt a push from the public to provide Storytime which they will try to do outside at a local park while the park adjacent to their building is under construction.

Adjournment:

Motion by Place to adjourn the meeting at 11:26 a.m. The meeting was adjourned by unanimous consent.