

Mid-Michigan Library League Board of Trustees
Meeting Minutes
January 18, 2018

Call to Order: With a quorum being present Chair Eric Smith called the meeting to order at 11:13.

Present: Eric Smith (Group 5); Valerie Church-McHugh (Group 7); Diane Eisenga (Group 4); Jeanette Fleury (Group 9); Chris Cook (Group 8); Susan LaBelle (Group 2) Lois Langenburg (Group 6)

Absent: Patti Colvin (Group 3) Mary Edens (Group 1)

Also Present: Sheryl Mase (Director) Members of the MMLL Advisory Council

Approval of the Agenda: M/S Church-McHugh/Langenburg; Motion passed

Approval of the November 16, 2017 minutes: M/S Cook/Church-McHugh; Motion passed.

Accept Purchase Journals for November and December 2017:
M/S Eisenga/Church-McHugh; motion to approve

Roll Call Vote – Eisenga – yes, Church-McHugh – yes – Fleury – yes, Cook – yes; LaBelle – yes, Langenburg – yes; Smith – yes

Accept financial reports for November and December 2017; M/S Fleury/ Eisenga; Mase answered question asked about rent; Reports accepted

Director's Report:

Mase stated that Group 1 is still looking for another representative, Mase discussed different health care options; Mase talked about changing to a different financial software option that will fill her needs and the COOPs at a lower cost than what she is currently paying. Mase talked about webinars she will be having; Mase reminded members about Mini-Grant program ; Mase talked about the new MMLL website; Tech support is going well – Mase asked for suggestions on how to handle hours that are not being used; Mase talked about Up North Digital and some updates being made to the program. Mase talked about the ALA Legislative Day coming up. Church-McHugh expressed an interest in going and than she has applied for a scholarship to cover her costs for attending if she does not receive scholarship money will be given from MMLL budget toward the cost of attending. Mase talked about a board training that she did at Reed City library.

Committee Reports:

Finance – Fleury stated that the finance committee has not met and are planning on meeting in the summer;

Personnel – Has not met – planning on meeting in the summer.

Old Business: Change meeting times for the board meeting, discussion was made changing the board meeting time to 10 a.m. and have a time during the meeting for the advisory board to bring up concerns or questions - Motion to change board meeting time from 11 a.m. to 10 a.m. for the next three meetings; M/S Church-McHugh/Landenburg; Motion passed

Discussion was made on contacting libraries that are not part of our Co-op to see if they would want to be an affiliate member at a minimum cost. Information is available on the MMLL website.

No New Business

Public/Advisory Council/Board Comments:

Discussion was made on up North Digital procedures and cost.

Adjournment:

M/S Fleury, Church –McHugh; Meeting adjourned 12:15