

**Mid-Michigan Library League Board of Trustees**  
**Meeting Minutes**  
**November 16, 2017**

**Call to Order:** With a quorum being present Chair Eric Smith called the meeting to order at 11:16

**Present:** Eric Smith (Group 5); Susan LaBelle (Group 2); Valerie Church-McHugh (Group 7) Diane Eisenga (Group 4) Jeanette Fleury (Group 9); Chris Cook (Group 8); Patti Colvin (Group 3)

**Absent:** Lois Langenburg (Group 6) and Mary Edens (Group 1)

**Also present:** Sheryl Mase (Director), Members of the MMLL Advisory Council, Ryan Howell, Baird, Cotter and Bishop

Approval of the Agenda M/S Fleury/Church McHugh; motion passed

Approval of September 21, 2017 minutes: M/S Church-McHugh/Colvin; motion passed

Auditor: Ryan Howell from Baird, Cotter and Bishop presented yearly audit (FY2017)

Accept Audit as presented: M/S Church-McHugh/Colvin; approved

Accept Purchase Journals for September and October 2017: M/S Fleury/ Cook/ motion to approve

Roll call vote: Colvin - yes; Eisenga – yes; Church-McHugh – yes; Fleury – yes; Cook – yes; LaBelle – yes; Smith – yes

Accept financial reports for September and October 2017: M/S Cook/Church-McHugh; approved

**Old Business:**

Talked about Board Representation; discussion was held about the libraries that have left our cooperative and possibly adjusting service areas; tabled until further meetings

Approve Board Meeting Schedule: M/S Church-McHugh/ Cook; Motion passed

**New Business**

Nominate new officers; Eric Smith was nominated for Board Chair by Church-McHugh/Cook seconded - Approved; Patti Colvin was nominated for Vice Chair by

Church-McHugh/Cook seconded - Approved; Diane Eisenga was nominated for Secretary by Church-McHugh/Colvin seconded - Approved; Cook was nominated for Treasurer by Colvin/Church-McHugh seconded - Approved

Finance Committee for FY18: Chris Cook, Jeanette Fleury, Church-McHugh Personal Committee stays the same until January 2018 meeting;

Discussion on the Affiliate Membership Policy – Smith talked about the different options included in this policy and the benefits available for non-members at a cost. Discussion about having the group representative talk to non-member libraries in their region that would benefit from this service.

Approve Affiliate Membership Policy: M/S Colvin/Eisenga - Approved

Director's Report: Talked about Mid-Michigan Library League newsletters. This is available online on the MMLL website. SMase talked about using a different website that is more user friendly than what she currently offers. She is planning on implementing this by first of year 2018.

#### Committee Reports:

Finance - Jeannette Fleury reiterated the report that Ryan Howell gave to board and that everything looks good. She recognized Mase for working to improve checks and balances leading to a clean audit and for identifying budgetary savings that allowed us to offer new services to the membership.

Personnel Report: Sheryl spoke on behalf of Mary Edens about the necessity to change her Health Insurance Plan since Priority Health does not offer a "group of one." She was able to find a plan for a single person through Blue Cross/Blue Shield; Policy will become effective December 1<sup>st</sup>, 2017. All choices represented higher monthly premiums. The selected policy was comparable to the previous Priority Health policy. The NIS insurance offered via the Michigan Library Association, if more competitive, will be considered and brought to the Board for comparison once it is available.

Other Committees: The Grants committee will be Jeanette Fleury, Miriam Andrus, and Jennifer Thorson. The E-resources committee will be Miriam Andrus, Chris Cook, Eric Smith, and Stacy Pasche (if she accepts).

Public/Advisory Council/Board Comments: The group welcomed Debra Greenacre, the newly hired director at Manistee County Library.

Adjournment: Chair Smith adjourned the meeting at 12:40 p.m.