

# Mid-Michigan Library League

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## Finance Committee Meeting, July 12, 2018

### Mason County District Library

### Draft Minutes, 7-13-18

Attending: **Chris Cook**, Treasurer and Group 8 Board Rep.; **Valerie Church-McHugh**, Group 7 Board Rep.; **Eric Smith**, Board Chair and Group 5 Board Rep.; **Patti Skinner**, Advisory Council Chair; **Sheryl Mase**, MMLL Director.  
Unable to attend but reviewed all documents: **Jeanette Fleury**, Group 9 Board Rep

1. Survey results from May 2017 were reviewed, noting changes we have made in response to the membership's stated needs/desires. Youth programming and discounts on performers were suggestions to pursue, possibly engaging Jenifer Strauss for programs/training. Quick video clips to highlight services and resources, and interactive webinars were suggested. Snail mail each library annually, cc their Board Chair, highlighting all MMLL services. Share programminglibrarian.com and other resources with membership.
2. Mase presented the draft FY19 budget and reviewed the following information:
  - a. In FY19, we will see an increase in State Aid, with the new per capita amount at \$.39689475
  - b. Because they are [still] receiving state aid, the Ardis Missaukee District Library is again included in the MMLL membership.
3. All municipalities were affected by the new assumptions instituted by MERS. The good news is that our plan is well funded (over 90%) but we will still see an increase of about \$6,000 per year in account payments.
4. Staffing costs will hold steady with the full-time director and part-time bookkeeper, with estimated 3% increases for each.
5. The group agreed that we want to continue the Tech support with Cory Walker ("Emergency Geek") and the downloadable audiobooks from RBdigital. We reviewed usage statistics and also decided to continue Transparent Language Online (TLO), since there is no language resource in the new MeL offerings.
6. The group discussed the Maker Kits and holding steady another year. It was suggested that more information be sent proactively reminding members of the kits – what we have and how they might be used for programming.
7. The Mini-Grant program has been well-received. The group wants to keep \$10K in this budget line and allow the newly formed committee to come up with specifics on whether to offer two \$5K programs or one \$10K program with a possible new category for automation assistance.
8. Potential expenditures with realized savings and increased income:
  - a. A \$15K subsidy for OverDrive was considered, but the group decided that, since there is not enough money for a good incentive for the remaining 12 libraries to join, we would forgo this idea for now. We do know that Big Rapids and Reed City are in process of joining, and Mase was able to negotiate a 5% incentive deal with OverDrive for new members joining the consortium.
  - b. The committee instructed Mase to go back and revise the draft budget to include TLO and possibly eBooks provided by a different vendor that would be shared by all members.
9. Church-McHugh suggested Mase look into <https://www.michiganclass.org/> for possible investment of a portion of our fund balance.