



# **Michigan Cooperative Directors Association**

## **Report for**

### **Library of Michigan Board of Trustees**

#### **January 12, 2017**

**Michigan Library Cooperatives serve the needs of public libraries and many also serve multi-type libraries such as academic, school and special. The Cooperative Directors have submitted information for this report that reflects current achievements, ongoing planning, and future activities.**

#### **Mideastern Michigan Library Cooperative – Denise Hooks, Director**

- Awarding eight National Library Legislation Day grants for the May 1-2, 2017 event in Washington D.C.
- Provided library promotion grants for all public library member libraries for a second year.
- Working with Collaborating Partners on our Fall 2017 workshop.
- Submitted documentation for the annual MMLC audit which is conducted electronically.
- Completed E-Rate update training at Genesee Intermediate School District and filed 2016-17 forms.
- Met with Goodland Township Library Board on a variety of topics.
- Attended the CALL meeting of Lapeer Libraries at the North Branch Township Library.
- Began development on the MMLC website upgrade with Janet Newall of Island River Designs.
- Provided an orientation for Kristin LaLonde, new MMLC Board Member representing Chippewa River District Library.
- Attended a TLN sponsored presentation by John Richardson of Zepheira which improves library hit rates on Google searches.

#### **Mid-Michigan Library League – Sheryl Mase, Director**

- The Benzonia Public Library, having won the State Librarian's Excellence Award, was featured in a Michigan Radio Stateside segment about their maker programming and community engagement. See <http://michiganradio.org/post/library-makerspaces-help-communities-tap-joy-creativity>
- We will be writing a proposal for LSTA funding for a project involving Wi-Fi hotspots, circulating devices, information literacy, and broadband access. It is due at the end of January.
- Our cooperative has fewer members and less funding this year, but we are finding ways to stretch resources and provide as much service as possible. We have restructured our groupings and Board representation, and are looking ahead to lots of sharing and collaboration and innovation!
- On behalf of the cooperative director's association, I arranged for a webinar on Records Management for Public Libraries to be held on February 10th for all interested public library staff. Those unable to attend the webinar will be able to view it at a later date from a recording that each library cooperative will make available via their website. Caryn Wojcik of the Records Center will be the presenter.
- Other than the director, our only other full-time staff member, Jack Sheehan, will be retiring this April. We are currently reviewing staffing needs and budget constraints, and thinking strategically.

### **Northland Library Cooperative – Roger Mendel, Director**

- Northland completed its annual audit and it was a clean audit.
- We have a committee working on reviewing services and at our April meeting we will recommend changes for the next fiscal year. As part of the process the membership was surveyed on current and future services.
- Kalkaska County Library is searching for a new director. I am working with the selection committee.
- In December I did two board training sessions with local library boards.

### **Southwest Library Cooperative – John Mohny, Director**

2017 SMLC SCHEDULE (2nd Thursday of the Month)

All of the Council Speakers are from the Library of Michigan.

February 9	Portage	1:00 Lunch	2:00 Board	Steve Bryer, Auditor
March 9	Paw Paw	2:00	Directors Meeting	Anne Seuryneck, Attorney
April 13	New Buffalo	1:00 Lunch	2:00 Council	Joe Hamlin, Data and State Aid
		3:00 Board		
May 11	Paw Paw	2:00	Directors Meeting	Shirley Bruursema, Legendary Trustee
August 10	Eau Claire	1:00 Lunch	2:00 Council	Claire Membiela, Law
		3:00 Board		
September 14	Paw Paw	2:00 Directors Meeting		Anne Seuryneck, Attorney
October 12	Van Buren	1:00 Lunch	2:00 Council	Cathy Lancaster, Children and Youth
		3:00 Board		
November 9	Paw Paw	2:00 Directors Meeting		Anne Seuryneck, Attorney

Paw Paw is chosen by Default for Directors Meetings. Attendance at Directors Meetings is voluntary. I skipped the worst winter months and summer because of SRC.

### **Suburban Library Cooperative – Tammy Turgeon, Director**

- The Suburban Library Cooperative purchased a Newsbank subscription of local newspapers for its member libraries. These papers include the Detroit News and local C&G newspapers in full text.
- The Suburban Library Cooperative hired a new auditing firm and will have the audit presented at its January Board meeting.
- The Suburban Library Cooperative hosted two half-day ZingTrain customer service workshops that were open to all member libraries as well as library staff from around the state.
- The Suburban Library Cooperative is hosting a library security webinar in January.

### **Superiorland Library Cooperative – Pam Christensen, Director**

- The Alpena County George N. Fletcher Public Library Special Collections Department received a 2016 State History Award for Institutions from the Historical Society of Michigan. The Special Collections Department of the Alpena County George N. Fletcher Public Library houses an incomparable collection of photographs and documents pertaining to Michigan's lumber industry, Great Lakes maritime history and the cultural history of Michigan's northeast Lower Peninsula. The library's holdings also include oral histories that range from stories of one-room schoolhouses and workplace conditions to musicians and music educators. The award was presented at the Historical Society of Michigan's annual State History Conference.
- The Roscommon Area District Library received a grant from the Wade Family Donor Advised Fund of the Roscommon Community Foundation to purchase two Oculus Rift Virtual Reality Headsets

for gaming and educational use. The systems are operational, and the Library provides them for in-library use.

- The Superiorland Library Cooperative has launched “Lunch Bunch” a continuing education program offered monthly via interactive video. Presenters include guest speakers, personnel from member libraries and cooperative staff. Upcoming sessions include customer service, intellectual freedom, using the Great Lakes Digital Library and topics related to finance and human resources.
- As a result of the Advisory Board of Librarians meetings held in two locations in August 2016, the Cooperative has established committees to assist Cooperative staff in improving service to our members. Standing committees include Delivery/Resource Sharing, Continuing Education/Professional Development, Technology, Programming and Grants. Each committee is meeting monthly. Committee members include Cooperative member library personnel as well as Cooperative Board members and staff.

#### **The Library Network – James Pletz, Director**

- The five vendor responses to the TLN Request for Proposal to provide a 21st century solution to our cooperative Integrated Library System (ILS) were reviewed and ranked by the RFP committee. After great discussion, two vendor proposals were eliminated as proving an inadequate solution. Both fell 50 points below the top three vendor responses. Those top three ILS Vendors have been scheduled for 2 1/2 days of product demonstrations, featuring products and services currently available - not in Beta or anticipated development status. After the scheduled demonstrations, the review committee will offer options for moving ahead to negotiation. These two steps are scheduled for closure by the end of April.
- Enhancements and clarification of administrative processes will be the focus of member libraries during spring housekeeping activities designed to keep committee missions up to date and to reflect recent changes in TLN administrative focus. Scheduling staff development services for Spring, Summer and Fall 2017 continues a priority. Addressing chronic under participation in cooperative programs, events and meetings will also stimulant member library discussion.
- TLN still produces programs which attract member attendance. A Thanksgiving week future view program with Miguel Figueroa from the American Library Association attracted 50+ attendees on less than 30 days advance notice. The new trend in making library catalogs accessible on the worldwide web was the topic of the second Michael P. Tyler lecture. John Richardson was the guest lecturer, augmented by a look at the Library of Michigan project with Shannon White. This December 7 lecture attracted 60 attendees.

#### **White Pine Library Cooperative – Bryon Sitler, Director**

- In the last couple of months, I have been preparing end-of-year statistical reports for each member library, conducted Board training sessions, finalizing details for the 2017 Annual Meeting and a lot of "clean-up" activities.
- The Cooperative is looking at a Zinio magazine service for all members.

#### **Woodlands Library Cooperative – Kate Pohjola Andrade, Director**

- WLC's Children's & Teens Services Committee offered a workshop on Media and Maker Spaces on November 30th for librarians working with teens/tweens that saw an excellent turnout, both from Woodlands member libraries and from cooperatives around the state. We are now in the process of designing and implementing mobile maker kits for our member libraries to use.
- Our Continuing Education committee has scheduled Ben Bizzle for a day-long program in April. More details about the event will be coming out soon.

- Woodlands is chartering a bus on Saturday, June 24 to take a group to visit the exhibits in Chicago at the ALA Annual Conference. Pickup/drop-off stops will include Charlotte, Marshall and Coldwater.
- Woodlands is offering \$1000 mini-grants and professional membership reimbursement (up to the cost of the library's MLA institutional membership dues) to our member libraries again in FY 2016-17.
- For the first time, WLC is putting together a group of members and board members to attend National Library Legislative Day. Our goal is to have all of the regions of our cooperative represented.
- Sign up to receive WLC's monthly e-newsletter, Woodlands Wanderings, by visiting: <http://eepurl.com/cuQKvb>
- We coordinated the bulk order of the required Labor Law Posters for libraries around the state. 103 sets of the posters were ordered, allowing libraries to save over 50% on the cost of the posters. They will ship out to libraries in the coming week.
- Bandwidth permitting, we are going to offer virtual attendance for an Advisory Council for the first time at our February 2017 meeting. Those attending in person will be at the Hillsdale Community Library.
- As of January 1, 2017, our office has been fully virtual for a full year. Other than catching up with some vendors about address updates, the changes have been very smooth. We will be surveying members for their input and feedback as well.