|  |  |  |
| --- | --- | --- |
| **Board of Trustees**  **Meeting** | | **May 21, 2020, 10:00 a.m.**  via  **ZOOM Videoconference**  **<https://us02web.zoom.us/j/89789954873?pwd=SUtGMEUvc0FTNC9kd0hqdDhydjQrdz09>**  **Password: MMLL** |
| Type of Meeting: Regular Meeting of the Board  ONLINE: [**https://us02web.zoom.us/j/89789954873?pwd=SUtGMEUvc0FTNC9kd0hqdDhydjQrdz09**](https://us02web.zoom.us/j/89789954873?pwd=SUtGMEUvc0FTNC9kd0hqdDhydjQrdz09) **Password: MMLL**  **OR**, call ***(312) 626 6799 Meeting ID: 897 8995 4873; Password: 880057***  Mid-Michigan Library League Board of Trustees meetings are held in accordance with the Open Meetings Act.  All interested public, member library staff and Board members are cordially invited and encouraged to attend.  \*\*\*Please let us know in advance if you require any special interpretation needs. (231) 775-3037 | | |
| ***Draft Agenda*** | | |
| 1. Call to Order – Chair, Eric Smith | Roll call | |
| 2. Approval of agenda | Action Item: Approve agenda | |
| 3. Approval of minutes | Action Item: Approve minutes from 1-16-20 Board meeting | |
| 4. Public participation and communications | Advisory Council report as needed | |
| 5. Financial report | Action Item: Approve purchase journals for January, February, March, and April 2020 (roll call)  Action Item: Accept financial reports (income statements, balance sheets) for January, February, March, and April 2020 | |
| 6. Director’s report | Information Items: All COVID-19, all the time. Lots of Executive Orders, Zoom meetings, PPE ordering and staying at home. Whew! | |
| 7. Committees:  Finance  Personnel | Finance: Need to set meeting for July/early August for budget work  Personnel: No meeting/report | |
| 8. Old business | Discussion Item: Manistee RIDES request – 5-day delivery for main, no branch delivery  Action Item: Approve Manistee RIDES request | |
| 9. New business | Discussion Item: Press release - reopening libraries based on local plans  Discussion Item: Budget amendment request (not in packet)  Action Item: Approve budget amendment  Discussion Item: COVID-19 Preparedness and Response Plan for MMLL  Action Item: Delegate some decision-making to Board Chair and Director | |
| 10. Public comment |  | |
| 11. Additional Advisory Council comments |  | |
| 12. Board member comments | Information Item: news from the groups? | |
| 13. Adjournment |  | |
| ***~Next Meeting~***  **Thursday, August 20, 2020, at the Cadillac** **Wexford Public Library, 411 South Lake Street, Cadillac, MI 49601**  *Mid-Michigan Library League, 201 N. Mitchell, Suite 302, Cadillac, MI 49601 Phone: 231-775-3037* | | |